

**EXTENSION OF FILING DATE  
TANGIBLE PERSONAL PROPERTY (F.S. 193.063)  
TAX YEAR 2024**

It is no longer necessary to submit this **Extension of Filing Date** form for **pre-approval** in order to obtain a 30-day extension. Simply complete this Extension of Filing Date form and **attach it to the front of your Tangible Personal Property Tax Return (DR-405)**. Upon proper completion and execution of this form, a 30-day extension to May 1, 2024 will be granted automatically.

**NOTE: Pursuant to Florida Statute 196.183, if your assessed value was \$25,000 or less in 2023, it may not be necessary for you to file a request for an extension for 2024. Contact our office at 850-248-8401 for further information.**

Account Number:	New Account (check one): <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Business:	
DBA (If different):	
Physical Location of Business:	
Name of Requestor:	
Address of Requestor:	
Phone Number of Requestor:	
Email of Requestor:	
Requestor is (check one): <input type="checkbox"/> Owner <input type="checkbox"/> Officer <input type="checkbox"/> Agent <input type="checkbox"/> Other	
If an agent, please provide documentation certifying your authority to represent the taxpayer.	
Signature of Requestor _____ Date of Request _____	

**THE FILING EXTENSION REQUEST FORM MUST BE PRINTED FROM THIS WEBSITE  
NO LATER THAN APRIL 1st. THE FORM WILL NOT BE AVAILABLE FOR DOWNLOAD  
AFTER APRIL 1, 2024.**

*PLEASE ATTACH THIS COMPLETED EXTENSION REQUEST FORM TO THE FRONT OF YOUR DR-405  
TAX RETURN.*

You may contact us:

Mail: Bay County Property Appraiser  
Attn: Tangible Personal Property Department  
860 W. 11<sup>th</sup> Street  
Panama City, FL 32401

Fax: (850)248-8450 Phone: (850)248-8401